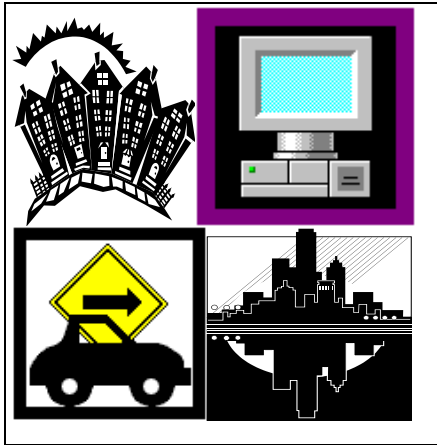

Board of Assessment Appeals



In accordance with §12-111 and §12-117 the Board of Assessment Appeals shall meet during the month of March. The meeting dates are determined by the number of applications for appeals submitted to the Board.

These written applications for appeals must be submitted to the Board on or before February 17, 2012 for assessments on the October 1, 2011 Grand List. The written application must contain certain information about the appellant, the owner, and the property for which the application is being submitted.

In the case of inclement weather, please call the Assessor's Office at (860) 535-5098 for instructions regarding postponement or cancellation of your hearing.

If you wish to appeal your assessment do the following:



File an application to appeal on or before February 17, 2012. (Application Forms are available in the Assessor's Office and www.stonington-ct.gov at the Board of Assessment Appeals website.)



Include all the required information on the application to appeal.



Appear, in person or be represented by an authorized individual, before the Board of Assessment Appeals at the date, time and place shown in your notification from the Board.

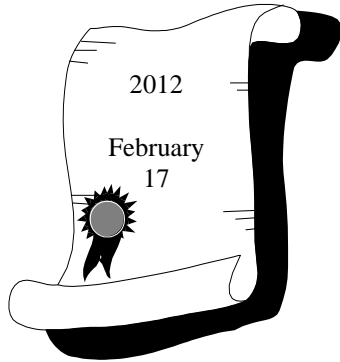


You may appeal the decision of the Board of Assessment Appeals to the Superior Court in accordance with §12-117a.

Board of Assessment Appeals

Members of the Board of Assessment Appeals
Stephen M. Palmer, Chairman
David Harma
Betty Richards

Application and Meeting Deadlines

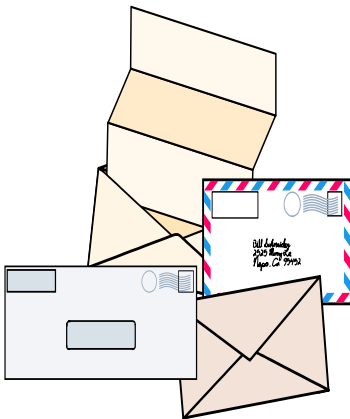


Pursuant to §12-111 and §12-117, as amended, property owners wishing to appeal their assessment before the Board of Assessment Appeals must submit a written application to the Board of Assessment Appeals on or before February 17, 2012.

The Board will review the written application, determine their meeting dates and inform owners of a hearing date and time. The Board of Assessment Appeals will mail a written notice of the date, time and place of an appeal hearing to each applicant.

The notice of the hearing date will be mailed by the Board no later than March 1, and at least seven calendar days before the date of the hearing.

A Written Application to Appeal



A written application to appeal an assessment is required. This application must be submitted to the Board of Assessment Appeals on or before February 17, 2012. It may be delivered by mail, hand delivered to the Assessor's Office, or faxed (the original must follow by mail). Only those submitting an application will be given a hearing date by the Board.

The application must contain certain information about the appellant, the owner, and the property for which the application is being submitted (see next section for details). An application must be submitted for each property to be appealed before the Board.

For the convenience of the applicant, applications to appeal an assessment to the Board of Assessment Appeals will be available in the Assessor's Office on February 1, 2012.

Information to Include on the Application to Appeal

§12-111 requires that the application to appeal an assessment must contain certain information and items. The minimum requirements are:

- Property owner's name
- Name and position of the person signing the appeal application
- Description of the property
- Name and Address of the person to whom correspondence to be sent
- Reason for appeal
- Appellant's estimate of value
- Signature of the property owner or that of his duly authorized agent (attach authorization)
- Date on which the appeal application is signed